



ISC Glasgow

'A Welcoming Space in the Heart of the City'

Ignatian Spirituality Centre (ISC), Glasgow:

Team Member with Responsibility for Development and Outreach

We are looking for a development and outreach coordinator to develop the work of the ISC in Glasgow. We are currently looking at developing new ways of using the Centre and at working in partnership with other groups and organisations. We are also looking at expanding our outreach work to parishes, churches and schools and to marginalised groups. A particular focus in the next two years is to offer retreats and material to contribute to the “symphony of prayer” the Pope has asked for in preparation for the Holy Year in 2025. The role of the development and outreach coordinator would be to develop with the ISC Team and Associates this and other new initiatives.

Location: Ignatian Spirituality Centre, 35 Scott St, Glasgow, G3 6PE. This is an on-site position

Reporting to: ISC Director

Salary: £29,075 to £32,075 p.a. depending on experience (full time rate). Part time salary will be pro rata.

The post is offered initially for twenty two months (Sept 23 – June 25). Training in Ignatian Spirituality and relevant to the work will be available for the successful applicant.

Hours: 35 hours per week (full time) Flexibility is essential and there will be a requirement for some evening and weekend work.

We are open to full time, term time only or part time working arrangements.

Application deadline: 2nd June 2023 at noon

Interviews: Wednesday 21st June 2023

The post is offered from the beginning of the 2023-2024 academic year

To apply: Please send a CV with a covering letter explaining what attracts you to the post to director@iscglasgow.co.uk

Key Tasks (as a Team Member)

- Developing retreats and courses in the ISC with the ISC Team and Associates
- Working with groups coming to the ISC for retreats, workshops, talks.
- Active participation at ISC team meetings, training and events
- Attendance at Province meetings as appropriate
- A desire to grow in Ignatian Spirituality and a willingness to undertake appropriate training and formation
- Contributing to the formation of the ISC Community and the development of the ISC as a “place of welcome in the heart of the city”
- Working with the ISC Director to develop the mission of the Centre

Key Tasks (as Team Member with responsibility for Development and Outreach)

- Developing existing links with St Aloysius College and St Aloysius Parish by contributing to and initiating joint events
- Developing work with young people both of school age and young adults
- Initiating contact and delivering retreats out-with the centre with ISC Team and Associates
- Developing the ISC as a place of welcome and spiritual conversation
- Developing short courses and prayer and discernment

Person Specification

Essential

- Experience of pastoral work, such as chaplaincy or youth work
- Comfortable working in an ecumenical setting
- Experience in group work and facilitation
- Familiarity with Ignatian Spirituality
- Ability to be innovative
- Ability to take initiative and follow through on projects
- Ability to write and deliver material for prayer and reflection
- Good understanding and empathy with the Roman Catholic Church
- Good time management skills
- Proficient in the use of IT
- Commitment to on-going personal growth and formation
- Adaptable and able to work flexibly
- Able to maintain confidentiality at all times
- Aware of good practice requirements and safeguarding protocols

Desirable

- Training and Experience in Ignatian Spirituality
- Background in Theology
- Experience of Adult Education